



## Canvas Tips for Parents

### Introducing Canvas

Shasta Collegiate Academy is now using Canvas as our learning management system that supports online learning and teaching. To help support students in teaching and learning activities via Canvas, Parents & Guardians can claim an **Observer role**, which allows them to view courses where their students are enrolled, view the course syllabus and calendar, and monitor their student's performance on Canvas assignments. This quick guide provides information about how to create an Observer account on your desktop or laptop computer and how to pair the account with your student(s).

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### Update your Notifications & Settings

Stay up to date with your student's learning by making sure your notifications are going to the correct email address or phone number.

- [Updating Contact Information](#)
  - Go into Account>Settings
  - Make sure the correct email address and/or phone number is up to date
- [Updating Your Notifications](#)
  - Go into Account>Notifications
  - Set Notifications to receive them when you would like

✓ Notify me right away	🕒 Send daily summary	📅 Send weekly summary	✗ Do not send me anything
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- Recommended Notifications to turn on right away: Announcements, Grading, invitations, Conversation Message, Appointments

### Canvas Calendar

Make sure your [Canvas Calendar](#) is set up and your student's assignments. By accessing the calendar you can view everything that your student(s) has to do for their courses.

- On the Global Navigation, Choose the Calendar Icon
- On the right hand side, make sure your student's active courses are turned 'ON' by selecting the box next to the course name
- Color code the courses (you can color code based on student or course)
- Click directly on the assignment to see it's details
- If an assignment is crossed out, that means the student submitted it.





## Canvas Parent App



In the Canvas Parent App, as an Observer, you can check your student's grades, view assignment details, message the teacher, and view alerts of student activity. The Canvas

Parent app is available on [Android](#) and [iOS](#) devices. You can also set push notifications to receive notifications about your student's courses directly to your phone.

[How do I log into the Canvas Parent App with a QR code?](#)

## Organize Your Canvas Dashboard

When you log into Canvas, you land on the dashboard where you can see all or most of the courses your student is enrolled in, those are called **course tiles**. You are able to drag and drop courses to organize them to your liking. You can also hide courses you don't need to see by clicking on the three dots in the course tile, choose 'Move' then 'Unfavorite.' This will place the course in the 'Courses' Tab of the Global Navigation.

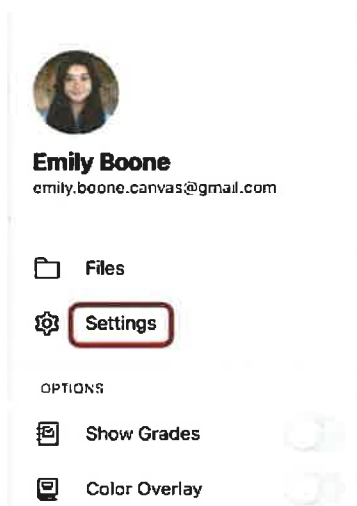
\*If you have multiple students, you can see on the bottom of the course tile, which student is in that particular course

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## Creating an Observer Account in Canvas

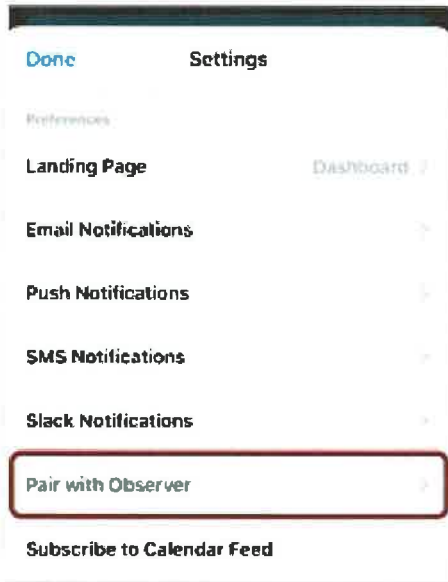
### Generate a Pairing Code

1. Open the Canvas Student Account
2. From the User Account Menu, tap the **Settings** link

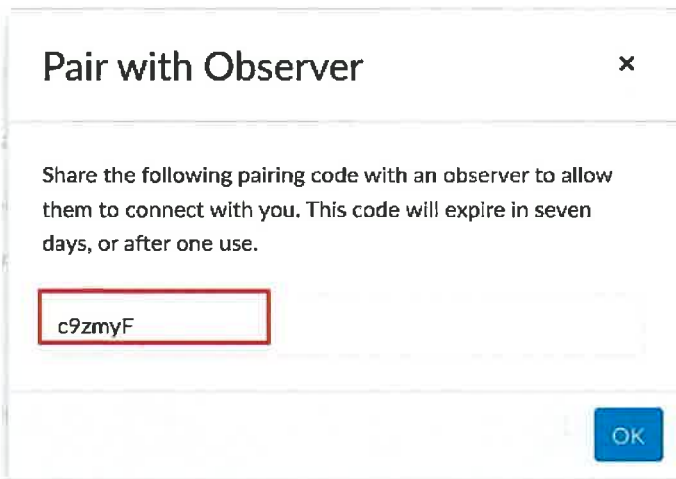




3. Tap the **Pair with Observer** link



4. Copy down the pairing code (it is CaSe-sEnSiTiVe)



## Claim and set up your Canvas Observer Account

1. Open a browser window and enter <https://shasta.instructure.com/login/canvas>



## 2. Click **Click Here For an Account**

**CANVAS** Parent of a Canvas User?  
[Click Here For an Account](#)

Email  
[Input Field]

Password  
[Input Field]

Stay signed in

[Forgot Password?](#)

[Help](#) [Privacy Policy](#) [Acceptable Use Policy](#) [Facebook](#) [Twitter](#)

**INSTRUCTURE**  
Meet the Instructure Learning Platform!

[Canvas LMS](#) [Mastery Connect](#) [Elevate Analytics](#) [Impact](#)

## 3. Complete the fields in the sign up field, click “Start Participating”

**Parent Signup** [X]

Your Name  
[Input Field]

Your Email  
[Input Field]

Password  
[Input Field]

Re-enter Password  
[Input Field]

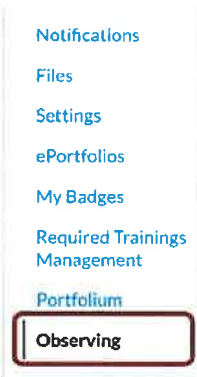
Student Pairing Code [What is a pairing code?](#)

You agree to the terms of use and acknowledge the privacy policy.



## Pairing your observer account with additional students

1. Have additional students generate pairing codes from their Canvas accounts, using the instructions above.
2. In the Global Navigation, click your profile picture, then click **Observing**



3. Type the pairing code in the **Student Pairing Code** field and click the **Add Student** button.

